

10. Whether Entrepreneurship Development Programme (EDP) undergone for at least 3-7 days? Yes
 No

Name & Address of Training Institute	Period of Training		Certificate Issue date
	From	To	

11. Whether the applicant belong to (Mark √)

SC	ST	OBC	PHC	Ex-Serviceman	Minority	General

12. BPL Card No. :- AAY Card No. :- Annapurna Card No.

13. Whether the Project for (Mark √) Manufacturing Unit
 Business/Service Unit

14. Name of the Project/Business activity proposed.

15. Amount of Loan Required (in Rs.)

Building Type (Own/Leased/Rented)	Capital Expenditure Loan			Working Capital/Cash Credit Limit	Total
	Work shed, Building etc.	Machinery & Equipment	Pre-operative Cost		

16. Details of earlier or current Loan/Grant and Subsidy availed from Central/State Govt. Scheme/or any other similar scheme.

Activity of the project with Address	Amount (in Rs.)	Year of Sanction

I certify that all information furnished by me is true; and that I and any of my dependent have not borrowed any money under Subsidy Linked Scheme from any Central/Stat Govt. or bank for establishing any such project.

Date :-

Signature of the Applicant.

NOTE :- Application submitted should be complete in all respect along with copies of the following documents;

1. Certificate of qualification – Academic and Technical
2. Relevant Certificate for SC/ST/OBC/Minority/PHC/Ex-Serviceman
3. Attested photocopy of BPL/AAY/Annapurna Card.
4. If Entrepreneurship Development Programme (EDP) training undergone (at least 3-7 days) then submit photocopy of the certificate.

UNDERTAKING BY SEP APPLICANT
(To be furnished by the applicant and is mandatory)

I,
Son/Daughter/Wife of
residing at
Street of Ward No. of
(Name of ULB), Post Office :- Police Station :-
District in State hereby declares that;

1. I have read and understood the guidelines and Terms & Conditions of Self Employment Programme (SEP) under NULM in detail before submitting the application for financial assistance under the SEP of NULM.
2. I undersigned that application has to be submitted to the concerned Municipality/Municipal Corporation for Loan under SEP.
3. I undersigned that my application will be forwarded to ULB Level Task Force for scrutiny and short listing. I am also aware that the short listed applicants will be called for an interview by the Task Force to assess knowledge about the proposed project, aptitude, interest, skill and entrepreneurship abilities, market availability, ability to repay and to run the proposed project successfully and recommend only meritorious short listed applicants to Banks for sanction of project.
4. I understand that Banks are the final authority to take the decision for sanctioning the project based on viability of the project on which Manipur Urban Development Agency (MUDA) or the ULB has no say. If the bank does not sanction the loan for the project, MUDA or the ULB shall not be liable for the same and I shall not raise any claim whatsoever against MUDA or the concerned ULB in any petition before a court of law.
5. I declare that I have not availed from any financial institution any form of financial assistance for the project under consideration of SEP and not availed any subsidy from any State or Central Govt. Scheme.
6. I agree and abide by the condition to attend the necessary EDP training within the stipulated time.
7. I agree to display the following signboard at the main entrance of my/our project site: -

..... (Unit Name)
Financed by bank
Under Self Employment Programme of NULM.

8. I agree to permit officials of MUDA, concerned ULB or any agency authorized to conduct physical verification of the unit and will provide all the information about my unit and produce/show required documents including book accounts to them.
9. I agree to abide by the condition that for taking any legal recourse against the concerned ULB or MUDA on any matter concerning the project, the courts in Imphal alone shall have exclusive jurisdiction.
10. It is hereby declared that all the information furnished by me with application are correct and if any information is found to be false or misleading and made with the ulterior motive of availing interest subsidy, MUDA or the concerned ULB shall be free to prosecute me or to initiate any other legal proceedings as deem fit.

Date:
Place:

(Signature of beneficiary)

FOR OFFICE USE ONLY

Reject/To be placed before the ULB level Task Force (Reason if rejected)

Place:

Date:

Signature, Name & Designation of Officer

EVALUATION BY THE ULB LEVEL TASK FORCE

1. Viability of the proposed project/business:

2. Whether the individual/group possess the necessary skill or experience for the proposed project/business?

3. Whether there is local demand for the service/product?

4. Whether the amount of loan applied is proportionate to the proposed project/business activity? If no, the amount that may be deducted and the total loan that may be approved.

5. RECOMMENDATION (Reason if rejected):

Date:

Place:

(Signature of the Chairman of the ULB level
Task force with Seal)